# 2021 Western Alfalfa & Forage Symposium

November 16-18, 2021 | Reno, Nevada

#### **Poster Information**

#### **Background/Purpose**:

The Western Alfalfa & Forage Symposium brings together many varied interests, producers and aspects of alfalfa and forage production from across the western United States. Unfortunately, there is not enough time for presentations during the symposium from everyone who is working in the alfalfa and forage area, and much important information is unable to be shared.

To facilitate more education and increase information exchange, there will be a poster session with posters related to alfalfa and forages displayed during the entirety of symposium for those who wish to share their information at the 2021 Western Alfalfa & Forage Symposium.

### **Procedure for poster consideration:**

- (1) Follow the instructions for submitting <u>an abstract</u> and **submit no later than October 8, 2021,** to a member of the Poster Review Committee (*see e-mail addresses below*). Submit the abstract electronically via e-mail <u>along with the information page</u>. Individuals submitting abstracts will be advised of acceptance/non-acceptance within 2 weeks after each submission is received. Abstracts may be returned, and authors asked to improve them prior to acceptance.
- (2) For students, make sure to check the box indicating that this is a student poster so it will be judged as part of the poster competition (if so desired). It is expected that prize monies for at least 4 student posters will be available. Posters are not expected to be journal articles and should allow readers to understand the main information points in a short amount of time. Usage of graphs is preferred over data tables. Inclusion of abstracts on posters is left to the authors' discretion.
- (3) A separate abstract must be submitted for each poster proposed for presentation at the Western Alfalfa & Forage Symposium.
- (4) Posters are expected to provide new information about forages, and as such are expected to contain research related components.
- (3) Select the appropriate areas for display grouping (see submittal form below and return with the abstract).
- (4) Abstracts should be clear and well written, as they will be used in meeting publication/proceedings materials. All accepted poster abstracts will be published. The submitted

- abstract (title, text, and other information) should not exceed one (1) page. Abstracts will be screened for acceptability prior to acceptance
- (5) POSTER SET-UP/TEAR DOWN. Posters are expected to be on continuous display for the duration of the 2021 Western Region Alfalfa & Forage Symposium. Poster set-up is Tuesday, November 16 from 8 a.m. 4 p.m. We ask that all posters be displayed no later than 4 p.m., in advance of the Welcome Reception that begins at 5 p.m.

Please remove your poster between 10:30 -11:00 a.m. on Thursday, November 18<sup>th</sup>. We unfortunately do not have the resources to return posters that are unclaimed.

- (6) Maximum size of a poster will be 48" x 48". Felt backed display panels are expected to be available for displaying the posters. Push pins should be used to mount the poster and will be provided.
- (7) Authors may provide contact information and handouts if desired.
- (8) It is expected that authors will be available to address questions about posters during the evening receptions and/or at other times as their schedules permit during the symposium.

For additional information about the posters, please contact the following individuals:

Contacts/Information:	
Michael D. Rethwisch	Sultan Begna
University of California Cooperative Extension –	United State Department of Agriculture
Riverside County	9611 S. Riverbend Avenue
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# 2021 Western Alfalfa & Forage Symposium Poster Submission Form

(please return this page as part of your poster submission)

Name:
nstitution/Company:
Address:
E-mail:
Phone:
Poster Information <i>(please mark as appropriate</i> ): Forage area:
AlfalfaNon-Alfalfa LegumeGrass Topic area:
Pest/Pesticide Nutrition Irrigation/Water Use Other
Student Poster Competition?YesNo
Poster Title:

Please include the abstract as a separate electronic file in a Word format using **Times New Roman** font. See instructions/example on following pages.

Format the abstract as follows (see accompanying example on following page):

#### Abstract Paper and Margins

Should be formatted as  $8 \frac{1}{2}$ " x 11", with all margins (top, bottom, and sides) equal to one inch (1").

<u>Title and Names</u>: Poster title in 12 pt. **BOLD, ALL CAPS, and CENTERED**.

#### Names of author(s) in 12 pt.

**Bold, both upper and lower (title) case**. Names and addresses of authors should be footnoted.

Provide Citation in Footnote at Bottom of abstract page, with citation containing author name(s), professional title(s), address, e-mail, institution, contact information, and Proceeding's information (Use font size 9)

#### Example as follows:

George G. Haymaker (ghaymaker@gmail.com) and Ricky Raker (rraker@alfalfaguy.org), Department of Hay Sciences, Haymaking University, Cubing City, CA. 95729. In: Proceedings, 2021 Western Alfalfa and Forage Symposium, Reno, NV, Nov. 16 – 18. UC Cooperative Extension, Plant Sciences Department, University of California, Davis, CA 95616. (See <a href="http://alfalfa.ucdavis.edu">http://alfalfa.ucdavis.edu</a> for this and other alfalfa symposium Proceedings.)

#### Abstract Narrative Text Font:

Times New Roman 12 pt. or a similar font. Single space text, double space between paragraphs, no indents. Scientific names (i.e., botanical names) should be written in italic type or underlined.

## Abstract Length:

Entire submitted abstract (title, authors, narrative and institutional information) cannot exceed one (1) page.

Please include several **Key words** in **Bold** as shown in the accompanying abstract example (pdf file).